



Central Counterparty Bangladesh Limited

DSE Tower, Level – 5, Plot - 46, Road – 21, Nikunja - 2, Dhaka - 1229, Bangladesh

RECRUITMENT ADVERTISEMENT

Central Counterparty Bangladesh Limited (CCBL) has been incorporated under the Bangladesh Securities and Exchange Commission (Clearing & Settlement) Rules, 2017 with a paid-up capital of BDT Three Billion for supporting the growth of the capital market of Bangladesh. This company will act as a central counterparty in any trade executed in any exchanges of Bangladesh. CCBL, the clearing and settlement company of the country, is seeking applications from qualified professionals for the following positions:

Position for General Division:	Position for Information Technology Division
1. Position: Chief Regulatory Officer (CRO)	13. Position: Assistant General Manager- Systems
2. Position: Chief Risk Management Officer (CRMO)	14. Position: Assistant General Manager – Infrastructure
3. Position: Chief Financial Officer (CFO)	15. Position: Manager- Systems (Database Administrator)
4. Position: Senior Manager- Clearing & Settlement Operation	16. Position: Manager- IT Services (CCP Application)
5. Position: Manager- Clearing Participant Affairs and Product Development	17. Position: Deputy Manager- Systems (Clearing System Operation)
6. Position: Manager- Human Resource & Admin	18. Position: Deputy Manager –Infrastructure (Network)
7. Position: Deputy Manager- General Accounts, Investment & Treasury	19. Position: Assistant Manager –Infrastructure (DC-DR-FDR Management)
8. Position: Assistant Manager- Internal Audit & Compliance	20. Position: Senior Executive – IT Services (Software Development)
9. Position: Assistant Manager- Clearing & Settlement Operation	21. Position: Senior Executive- Systems (Settlement System Operation)
10. Position: Senior Executive- Board Affairs	
11. Position: Executive- Admin	
12. Position: Junior Executive -PA to the MD and DMD (2 posts)	

Note: All position mentioned above will have one post except serial no. 12 which has 2 posts.

To view the required qualification, experience and competency etc. and to apply online, please visit the link <https://ccbl.com.bd/career/>. The last date of application is **May 30, 2024**. Hard copy applications will not be accepted.

The candidates having 3rd class in any public exam will not be eligible. Attractive compensation packages will be offered to really deserving candidates. All applications will be treated on merit and in strict confidence.

CCBL is an equal opportunity employer. Any kind of undue lobbying will disqualify the candidate.

The CCBL reserves the right to accept/reject any application without assigning any reason whatsoever. Only short-listed candidates will be contacted.



1. Position: Chief Regulatory Officer (CRO)

Responsibilities:

- Lead the Regulatory Affairs activities of CCBL in accordance with the terms of reference of the Board, Rules & Regulations, direction and circulars of the Bangladesh Securities and Exchange Commission (BSEC) and ensure compliance of the same.
- Develop overall regulatory plan, roles and responsibilities of each department under Regulatory Affairs Division (RAD).
- Maintaining liaises with BSEC, Exchanges, Depositories and other regulatory authorities on regulatory matters.
- Responsible for efficient regulatory and surveillance activities.
- Carry out any other duties assigned by the competent authority from time to time.

Qualifications:

- The candidate must have at least any of the following educational qualifications and professional experience:
 - (A) Minimum of 15 (Fifteen) years professional experience in Capital Market with a master's degree in business or law.
 - (B) Minimum of 10 (Ten) years professional experience in Capital Market with a CFA or CA or CMA qualification.

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2. Position: Chief Risk Management Officer (CRMO)

Responsibilities:

- Establish an integrated risk management framework for all aspects of risks across the organization.
- Planning, development and implementation of risk management policies and procedures to minimize or manage operational risks.
- Lead the Risk Management Affairs of CCBL in accordance with the terms of reference of the Board, Rules & Regulations, direction and circulars of the Bangladesh Securities and Exchange Commission (BSEC) and ensure compliance of the same.
- Formulation of policy related to external and internal risk assessment of stakeholders of CCBL.
- Maintaining liaises with BSEC, Exchanges, Depositories and other regulatory authorities on risk management matters.
- Set objectives/framework for measuring, monitoring and mitigating the risk exposure of the organization and ensure that they are reported in a timely manner to regulatory entities and the management of CCBL.
- Carry out any other duties assigned by the competent authority from time to time.

Qualifications:

- The candidate must have at least any of the following educational qualifications and professional experience:
 - (A) Minimum of 10 (Ten) years professional experience in Capital Market with a Master's Degree in Business or Law.
 - (B) Minimum of 10 (Ten) years professional experience in Capital Market with a CFA or CA or CMA qualification.

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3. Position: Chief Financial Officer (CFO)

Responsibilities:

- Develop and execute the financial strategy of CCBL in alignment with the company's overall objectives and long-term vision.
- Provide leadership and direction to the finance and accounting team, overseeing all aspects of financial planning, budgeting, and reporting.
- Monitor and analyze financial performance, identifying opportunities for cost optimization, revenue enhancement, and risk management.
- Prepare accurate and timely financial statements, reports, and forecasts for management, Board of Directors, and regulatory authorities.
- Establish and maintain strong internal controls and compliance procedures to safeguard the company's assets and ensure regulatory compliance.
- Manage treasury functions, including cash flow management, investment strategies, and banking relationships.
- Collaborate with other functional leaders to evaluate business opportunities, assess investment proposals, and support decision-making.
- Drive process improvements and automation initiatives to enhance efficiency and effectiveness in finance and accounting operations.
- Lead financial due diligence for potential mergers, acquisitions, and strategic partnerships.
- Serve as a key advisor to the CEO and Board of Directors on financial matters, providing insights and recommendations to support strategic initiatives.
- Carry out any other duties as assigned by the competent authority from time to time.

Qualifications:

- The candidate must have at least any of the following educational qualifications and professional experience:
 - (A) Minimum of 10 (Ten) years professional experience in Capital Market while working in the finance department with a master's Degree in business;
 - (B) Minimum of 10 (Ten) years professional experience with a CFA or CA or CMA or CPA qualification.

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4. Position: Senior Manager- Clearing & Settlement Operation

Responsibilities:

- Develop strategies for Clearing & Settlement Operations which are aligned with the overall strategic direction of the Clearing, Settlement operation of CCBL.
- Ensure that Clearing & Settlement Operation functions, collateral management , Securities Borrowing & Lending activities are compliant with the policies, procedures and laws.
- Implementation of the policies, decisions and directives related to Clearing & Settlement Operations as determined by the Board and Regulator.
- Ensure the highest level of customer services for all stakeholders.
- Ensure that the day-to-day operations are running smoothly and efficiently.
- Carry out any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation Degree in Business/ Economics/ Statistic /Mathematics/Law/ or any relevant discipline etc. from a reputed University.
- Minimum 8 years' working experience in clearing & settlement related area of any reputed Bank or financial institutions or MNCs or Large Corporation.

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5. Position: Manager- Clearing Participant Affairs and Product Development

Responsibilities:

- Carry out registration and renewal of all Clearing Participant (CP) activities as per Securities laws.
- Shall be responsible for CP membership compliance issues.
- Shall be responsible for updating information related to the CP and authorized representatives in the central database and web site of CCBL.
- Carry out any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation Degree in Business/ Economics/ Statistic /Mathematics/Law/ or any relevant discipline etc. from a reputed University.
- Minimum 7 years' working experience in registration, licensing and compliance matters of any reputed Bank or financial institutions or MNCs or Large Corporation.

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6. Position: Manager- Human Resource & Admin

Responsibilities:

- Plan, develop and implement HR policies and strategies in alignment with the organizational goals and objectives.
- Manage the recruitment, selection, induction, training, performance appraisal, promotion, transfer and separation of staff.
- Ensure compliance with labor laws, rules and regulations, and maintain effective liaison with relevant authorities.
- Administer the payroll, compensation, benefits, and welfare schemes for staff.
- Supervise and coordinate the administrative functions, such as office management, security, transport, logistics, and procurement.
- Handle employee grievances, disciplinary issues, and employee relations.
- Prepare and monitor the annual budget for the HR & Admin department.
- Prepare and submit periodic reports on HR and Admin activities.
- Carry out any other duties assigned by the competent authority from time to time.

Qualifications :

- Graduation/Post Graduation Degree in Human Resource Management/ Business Administration (major in HRM), or any relevant discipline from a reputed university.
- Minimum 7 years of experience in HR and Admin functions, of any reputed Bank or financial institutions or MNCs or Large Corporation.

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7. Position: Deputy Manager- General Accounts, Investment & Treasury

Responsibilities:

- Prepare monthly, quarterly, half yearly and annual financial statements.
- Manage all accounting transactions and books.
- Assist in preparing budget.
- Maintain daily cash account, petty cash record, cash journal records and cash book data entry.
- Reconcile daily cash statement and prepare bank reconciliation statement.
- Assist in complying with financial policies and regulations.
- Perform audits and resolving discrepancies.
- Perform any other tasks assigned by the competent authority.

Qualifications:

- Graduation/Post Graduation Degree in accounting/finance/CFA/CA/CMA/CPA qualification.
- At least 6-year(s) experience in the finance/Account department of a reputed Bank or financial institutions or MNCs or Large Corporation.

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8. Position: Assistant Manager- Internal Audit & Compliance

Responsibilities:

- To Conduct Internal Audit function under the direct supervision of the Audit Committee
- Setting out the priorities and deciding where to carry out more detailed work, must focus on the areas where it considers risks to be higher.
- Make a risk-based decision as to which areas within its scope should be included in the audit plan.
- Must have the flexibility to deal with unplanned events to allow Internal Audit to prioritize emerging risks.
- Focus on significant control weaknesses and breakdowns together with a robust root-cause analysis.
- Preparing regularly proper Internal Audit reports identifying owners, accountabilities, and timescales for each management action
- Contribute to process improvement, change management.
- Develop and implement pre-audit mechanism based on risk assessment within the Company.
- Coordinates and interacts with audit firms performing external audits of CCBL's financial statements.
- Participates in development, implementation and maintenance of policies, objectives, short and long-range planning, develops and implements projects and programs to assist in accomplishment of established goals.
- Any other function as instructed by Audit Committee.
- Carry out any other duties assigned by the Management from time to time.

Qualifications:

- Graduation/Post Graduation Degree in accounting/finance.
- At Least Certification Level Qualified from ICAB
- CA(CC) from reputed CA firm
- At least 5-year(s) working experience in internal audit department of a reputed Bank or financial institutions or MNCs or Large Corporations.

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9. Position: Assistant Manager- Clearing & Settlement Operation

Responsibilities:

- Assist departmental head in developing strategies for Clearing & Settlement Operations which are aligned with the overall strategic direction of the Clearing, Settlement operation of CCBL.
- Assist departmental head in ensuring Clearing & Settlement Operation functions, collateral management, Securities Borrowing & Lending activities are compliant with the policies, procedures and laws.
- Ensure the highest level of customer services for all stakeholders.
- Ensure that the day-to-day operations are running smoothly and efficiently.
- Carry out any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation Degree in Business/ Economics/ Statistic /Mathematics/Law/ or any relevant discipline etc. from a reputed University.
- Minimum 5 years' working experience in clearing & settlement related area of any reputed Bank or financial institutions or MNCs or Large Corporation.

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10. Position: Senior Executive- Board Affairs

Responsibilities

- Assist company secretary in preparing draft agenda for the Board of Directors meeting.
- Providing administrative support to the board of directors and board committees as per the direction of the Company secretary.
- Dealing with Shareholders and response their queries and address grievance if any.
- Maintenance and submission of Statutory Registers and Returns.
- Carry out any other duties assigned by the competent authority from time to time.

Qualifications

- Graduation/Post Graduation Degree in any discipline from a reputed University.
- Minimum 4 years' working experience in the Board Affairs Department of any reputed Bank or financial institutions or MNCs or Large Corporation

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11. Position: Executive- Admin

Responsibilities

- Will be responsible for all common services activities of the company.
- Manage procurement services of the company.
- Maintain accurate records and documentation related to the common service-related activities.
- Organize events such as meetings, conferences, workshops, and social gatherings etc.
- Overseeing inventory management, transportation to ensure efficient and timely delivery of goods and services.
- Carry out any other duties as directed by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation Degree in any discipline from a reputed University.
- Minimum 2 years' working experience in the Common Service Support Department of any reputed Bank or financial institutions or MNCs or Large Corporation.

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12. Position: Junior Executive -PA to the MD and DMD (2 posts)

Responsibilities

- Provide comprehensive secretarial and administrative support to the MD and DMD for ensuring smooth operation of routine activities.
- Coordinate and manage electronic and paper records to ensure records/information is systematically organized and readily accessible.
- Take responsibility for managing all travel arrangements, both domestic and international for the MD and DMD.
- Draft various forms of communications and notes.
- Carry out any other duties assigned by the competent authority from time to time.

Qualifications

- Graduation/Post Graduation Degree in any discipline from a reputed University.
- Minimum 2 years' secretarial experience in any reputed Bank or financial institutions or MNCs or Large Corporations.

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13. Position: Assistant General Manager- Systems

Responsibilities:

- Planning, and coordinating with the system vendors, stakeholders and relevant departments of CCBL to ensure CCP systems uptime.
- Manage and maintain the day-to-day operation of CCP systems and ensure service/support/training to end users.
- Conduct and monitor the system testing / UAT /MOCK as and when required.
- Develop user requirement specification (URS), system requirement specification (SRS), functional specification documentation (FSD), etc. as per business requirements.
- Maintain standard policy to deploy the new release of CCP applications as defined by the software vendor.
- Responsible for DR runs for CCP systems on regular basis.
- Development of business continuity plan (BCP) and ensure backup, restore, and recovery of system and business data as per BCP.
- Participate in the strategic planning and budgeting of the CCP systems.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification like system administration, OS, DB, virtualization, etc.
- Proven track record of leadership in technology roles, with at least 10 years of proven experience with at least 5 years of experience in system administration/software development/ system analysis.
- Expertise in server management, troubleshooting, and proficiency in operating systems such as Windows Server, Linux Server, and others.
- Understanding of financial services, securities trading, and capital markets.
- Strong strategic thinking and problem-solving skills, with the ability to translate business needs into technology solutions.
- Excellent communication and interpersonal skills, with the ability to effectively engage with system vendors and stakeholders at all levels.
- Knowledge of RDBMS, database maintenance and expertise on server virtualization.
- Proven ability to build, work and lead high-performing teams, fostering a culture of accountability, integrity, and collaboration.

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14. Position: Assistant General Manager – Infrastructure

Responsibilities:

- To run IT projects independently including infrastructure setup, DC-DR setup, and business/office/data center network setup.
- Responsible for planning, designing, organizing, installing, monitoring and managing core and business operation network systems.
- Responsible for smooth operation and maintenance of DC power, environment and cooling systems.
- Conduct and monitor the System Testing / UAT /MOCK session as and when required.
- Responsible for managing, designing & implementing Windows server, Active Directory, Exchange Server, and MS system management tools.
- Responsible for Planning, designing, and managing the storage system.
- Responsible for sizing, operation, upgradation, monitoring & maintenance of infrastructure and building & provisioning of virtual server with VMware, etc.
- Responsible for DC and DR management and fault tolerant operation of both DC and DR;
- Ensure smooth DR runs regular basis as defined by the authority.
- Participate in design studies with vendors of respective activities related to infrastructure, network & security upgradation.
- Participate in the strategic planning and budgeting of the infrastructure.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification in network administration (CCNA, CCNP), OS, virtualization (server and network), etc.
- Proven track record of teamwork/leadership in technology roles, with at least 10 years of proven experience in network infrastructure.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Demonstrated experience in driving innovation and digital transformation initiatives.
- Knowledge of cybersecurity principles and best practices.
- Experience with Server and Network Virtualization.

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15. Position: Manager- Systems (Database Administrator)

Responsibilities:

- Conduct and monitor the system testing / UAT /MOCK session with participation of selected or all participants as and when required.
- Proper management for smooth running of CCP systems from DC/DR site on regular basis.
- Ensure backup, restore, recovery and archive of system and business data as per the business continuity plan (BCP).
- To participate in design studies with selected vendors for respective activities.
- All database-related services including analysis, design, development, access management, and troubleshooting for keeping databases up to date.
- Responsible for database security/integrity.
- Participate in the strategic planning and budgeting of the database systems.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant DBA certification (Certified Professional on Oracle or PostgreSQL) is required.
- Knowledge of server virtualization, and database level DC-DR data replication.
- Proven track record of teamwork/leadership in technology roles, with at least 7 years of experience in the relevant field.
- Excellent communication and interpersonal skills, with the ability to effectively engage with system vendors and stakeholders at all levels.

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16. Position: Manager- IT Services (CCP Application)

Responsibilities:

- Manage the development, maintenance, and enhancement of the Central Counterparty (CCP) application software and related systems.
- Ensure the security, reliability, and performance of the CCP application and systems.
- Teamwork to develop user requirement specification (URS), system requirement specification (SRS), functional specification documentation (FSD), etc. as per business requirements
- Design and conduct training programs on the CCP application and systems for the internal and external users.
- Supervise and coordinate the activities of the CCP application and training team.
- Provide technical support and guidance to the CCP users, including the clearing participants, issuers, regulators, and other stakeholders.
- Prepare and update the CCP application and system manuals, guidelines, and documentation.
- Coordinate with the vendors, consultants, and service providers for the CCP application and systems.
- Participate in the strategic planning and budgeting of the CCP application and systems.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification in network, OS, virtualization, etc.
- Proven track record of teamwork/leadership in technology roles, with at least 7 years of proven experience with software development/DBA/system analysis.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Knowledge of RDBMS, and virtualization technologies.
- Strong technical skills and expertise in enterprise level application and systems, including software development, database management, network administration, system security and testing.

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17. Position: Deputy Manager- Systems (Clearing System Operation)

Responsibilities:

- Planning, and coordinating the systems activities to ensure uptime.
- Manage and maintain the day-to-day operation of the risk management system (RMS) under CCP systems and ensure support to end users.
- Coordination with relevant operational departments to ensure the RMS operation.
- Provide training to the end users (CP/TM) on the operation of RMS applications.
- Conduct and monitor the system testing / UAT /MOCK session for RMS as and when required.
- Teamwork to develop user requirement specification (URS), system requirement specification (SRS), functional specification documentation (FSD), etc. as per business requirements.
- Deployment of the new release of RMS application following standard deployment policy as defined by the software vendor.
- Responsible for DR runs of RMS under CCP systems on regular basis.
- Ensure backup, restore and recovery of RMS system and business data as per BCP.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification like system administration, OS, virtualization, etc.
- Proven track record of teamwork/leadership in technology roles, with at least 6 years with system administrator/software development/DBA/system analyst/IT systems.
- Understanding of financial services, securities trading, and capital markets.
- Strategic thinking and problem-solving skills, with the ability to translate business needs into technology solutions.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Knowledge of RDBMS, and server virtualization technologies.

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18. Position: Deputy Manager –Infrastructure (Network)

Responsibilities:

- Responsible for infrastructure setup, DC-DR setup, business/office/data center/virtual network setup for CCP systems.
- Responsible for Planning, designing, organizing, installing, monitoring and managing core and business operation network system.
- Planning, designing and implementing technical solution for IP/MPLS / SD-WAN backbone with WAN communication technology like ISDN, DSL, SONET/SDH.
- Conduct and monitor the System Testing / UAT /MOCK session as and when required.
- Infrastructure sizing, operation, upgradation, monitoring & maintenance.
- Responsible for DC and DR network management and ensure fault tolerant operation of both DC and DR.
- Ensure smooth DR runs regular basis as defined by the authority.
- Develop IT security and implement & mitigate the IT security risks.
- Participate in design studies with vendors of respective activities related to infrastructure, network & IT security upgradation.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification in network administration (CCNA, CCNP), virtualization (network), CEH, etc.
- Proven track record of teamwork/leadership in technology roles, with at least 6 years of proven experience in network infrastructure.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Knowledge of cybersecurity principles and best practices.
- Experience with Server and Network Virtualization Technology.

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19. Position: Assistant Manager –Infrastructure (DC-DR-FDR Management)

Responsibilities:

- To run IT projects independently including infrastructure setup, DC-DR setup, Business/Office/Data Center Network setup.
- Responsible for Planning, designing, organizing, installing, Monitoring and Managing Core and business operation network system.
- Managing, designing & implementing Windows server, Active directory, Exchange and MS system Management tools.
- Responsible for planning, designing and managing storage system
- Sizing, operation, upgradation, monitoring & maintenance of infrastructure and building & provisioning of virtual server with VMware, etc.
- DC and DR management and fault tolerant operation of both DC and DR;
- DR runs on regular basis as per BCP.
- Implementation of IT security and mitigate the IT Security risks.
- Responsible for network and infrastructure security management.
- Participate in design studies with vendors of respective activities related to infrastructure, network & security upgradation.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification in data center (CDCP, CDCS/CDCMP/DCOM), network administration (CCNA), virtualization (server), etc.
- Proven track record of teamwork/leadership in technology roles, with at least 5 years of proven experience in infrastructure.
- Knowledge of cybersecurity principles and best practices.
- Experience with server virtualization technology like VMware, etc.

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20. Position: Senior Executive – IT Services (Software Development)

Responsibilities

- Lead and manage the software development team to deliver high-quality software solutions for CCBL and its clients.
- Plan, design, develop, test, deploy, and maintain software applications and systems in accordance with CCBL's standards and best practices.
- Ensure the security, reliability, performance, and scalability of the software systems and databases.
- Teamwork to develop user requirement specification (URS), system requirement specification (SRS), functional specification documentation (FSD), etc. as per business requirements
- Coordinate and collaborate with internal and external stakeholders, vendors, and partners to understand the business requirements and provide effective solutions.
- Supervise, mentor, and evaluate the performance of the software development staff and provide feedback and guidance.
- Research and evaluate new technologies and trends and recommend appropriate solutions for CCBL's needs.
- Prepare and maintain project documentation, reports, and presentations.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification in software development, RDBMS, etc.
- At least 4 years of experience in software development.
- Strong knowledge and skills in software architecture, modeling, development methodologies, tools, and languages, such as PHP frameworks, Python, Java, C#, .NET, SQL, Oracle, etc. Strong expertise in HTML5, CSS3, AngularJS, ReactJS, JavaScript, jQuery, Ajax and contemporary web technologies. The candidate should have a fair knowledge of RDBMS, Information security, and Network protocols.
- Ability to work under pressure and meet deadlines.

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21. Position: Senior Executive- Systems (Settlement System Operation)

Responsibilities:

- Planning, and coordinating the systems activities to ensure uptime.
- Manage and maintain the day-to-day operation of the clearing & settlement (CnS) under the CCP systems and ensure support to end users.
- Coordination with relevant operational departments to ensure the CnS operation.
- Provide training to the end users (CP/TM) on operation of CnS applications.
- Conduct and monitor the System Testing / UAT /MOCK session as and when required.
- Teamwork to develop user requirement specification (URS), system requirement specification (SRS), functional specification documentation (FSD), etc. as per business requirements.
- Deployment of the new release of CnS application following standard deployment policy as defined by the software vendor.
- Responsible for DR runs of CnS under CCP systems on regular basis.
- Ensure backup, restore and recovery of CnS system and business data as per BCP.
- To do any other duties as assigned by the competent authority from time to time.

Qualifications:

- Graduation/Post Graduation in Computer Science, Information Technology, or relevant Engineering degree.
- Relevant professional certification like system administration, OS, virtualization, etc.
- Proven track record of teamwork/leadership in technology roles, with at least 4 years of proven experience with system administration/ software development/DBA/system analysis/IT systems.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Knowledge of RDBMS, and server virtualization technologies.

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